



ILP Training Course COVID-19 Policy

Introduction

The ILP will always work to providing a safe environment for attendees (students, staff and tutors) at their training courses. National guidance in the country in which the training is delivered shall prevail, this policy has been developed to support such guidance. Furthermore, there may be additional requirements for students travelling to and from outside the course delivery country not accommodated in this policy. Students must ensure their national guidance is adhered to in addition to this policy.

Personal Protective Equipment (PPE)

ILP will make face coverings, sanitising liquids and other PPE available as necessary for use by attendees. It is expected attendees will ensure they are aware of the PPE available and its correct use. It is further expected that all attendees will do all they reasonably can to protect themselves and others from the spread of COVID-19 infection.

COVID-19 Testing

Students must have a UK Government approved COVID-19 test no more than 24 hours prior to joining any ILP training. That test must be negative. If the test is positive, the student must not travel to the training venue.

Attendees on training with a duration of more than one day will be required to undertake COVID-19 testing during the course as determined by ILP, using test kits will be supplied by ILP. Any person that returns a positive test must self-isolate and follow UK Government guidance. In addition, those exposed to the person testing positive must follow such guidance in relation to self-isolation and/or further testing.

Course delivery arrangements

Attendees on one-day training will be expected to exercise social distancing measures wherever they can and wear face coverings when moving around the venue. Face coverings may be removed once seated.

Ventilation is an important part of reducing the spread of COVID-19 so venues will have windows opened to promote better airflow. Be aware, this increased ventilation may result in venues being cooler than they were previously. Attendees are advised to prepare for this by wearing more layers of clothing.

For residential courses, such as Exterior Lighting Diploma (ELD), teams of between 3 and 5 students will be created on separate tables. ELD teams will be considered a bubble where social distancing may be relaxed within it. However, social distancing between teams, tutors and staff should be observed wherever possible.

Site visits

Attendees will be expected to wear a suitable face covering when travelling to and from any site visit. At the site visit, students are encouraged to remain within their team bubble and observe UK Government social distancing recommendations for everyone else.

Leisure time

During leisure, either between training sessions, meal times, mornings and evenings before and after training sessions, students are encouraged to remain within their training bubble and observe social distancing recommendations when interacting with others. When moving around inside the training venue attendees are advised to wear face coverings at all times.

ILP strongly advises that hands and equipment shared with others is sanitised before and after use.

Cancellation or curtailment due to COVID-19

Where prior to or during the training due to either:

- The student having a positive COVID-19 test or;
- Being advised to self-isolate by NHS Covid-19 mobile app or other UK Government advice.

The student must immediately inform ILP, isolate from the others attending the training course and follow UK Government guidance in relation to self-isolation. ILP will use its reasonable endeavours to accommodate the student on a future course within the following 12 months to complete the training without charge. Refunds in relation to accommodation and daily delegate charges will be determined by the venue. Details of cancellation charges will be made available on request.

The student will be responsible for any subsequent venue day delegate and accommodation costs to complete the course.

For further UK Government COVID-19 guidance visit:

<https://www.gov.uk/guidance/working-safely-during-covid-19/events-and-attractions>