

Minutes of the Ninety-Fourth Annual General Meeting of the Institution of Lighting Professionals held digitally on 16th June 2021

1 Welcome

The President welcomed the members present and the Chief Executive read the Notice of the Meeting.

2 Apologies

Apologies for absence were received from:

Patrick Cant, Jonathan Scott, Guy Harding, Tim Barker, Phil Hourahine, Richard Frost, Russ Pryce, James Poore, Glen Warner, Graham Festenstein, Tim Barker.

3 Minutes

Kevin Ramsey proposed and Nick Smith seconded that the minutes of the Annual General meeting held on the 9th September 2020 be approved.

4 Annual Report 2020

The President reminded the meeting that the Annual Report 2020 had been circulated to all members and was available on the Institution's website.

He drew attention to its review of the year up to 31st December 2020 and commended it to the meeting.

5 Honorary Treasurer's Report and Audited Accounts

John Sutcliffe, on behalf of the Honorary Treasurers presented the Summary Accounts and Financial Statements contained in the Annual Review and explained that a full set of accounts were available on request to members.

In accordance with the required regulations the accounts have been audited by Magma Audit LLP, Chartered Accountants, and approved and signed by the Institution's Executive Board on the 28th of May 2021.

6 Appointment of Auditors

The Honorary Treasurer proposed and Keiron Jarvis seconded that Magma Chartered Accountants be reappointed as the Institution's auditors for the forthcoming year. This was endorsed by the meeting.

7 Appointment of Scrutineers

The President proposed that Glynn Hook and Peter Harrison be appointed scrutineers for the forthcoming year both having agreed to serve in that capacity. The proposal was seconded by Kimberley Bartlett and was duly endorsed by the meeting.

8. Officers of the Executive Board 2021-2022

8.1 The President announced the names of the Executive Board as:

President	Fiona Horgan
Immediate Past President	Anthony Smith
Senior Vice President	Rebecca Hatch
Junior Vice President	Perry Hazell
Honorary Treasurer	James Duffin
Honorary Treasurer	John Sutcliffe
Co-opted members	Colin Fish
CEO	Tracey White

9. Amendment to Articles

9.1 The President asked for a proposer and a seconder to approve, by Special Resolution, changes to the Institution of Lighting Professional's Articles of Association as follows:

Article 14: To add wording in Italics

An Annual General Meeting shall be held at least once in each calendar year, at such time not being more than fifteen months after the holding of the last preceding Annual General Meeting and at such place, *including online*, as shall be determined by the Institution in General Meeting, or in default of such determination shall be determined by the Executive Board.

9.2 Rebecca Hatch proposed, and Ray Keane seconded the amendment. The amendment was duly endorsed by the meeting.

10. Any other Business

10.1 The President made his concluding speech, reflecting on the challenges and successes of his two-year term of office. He went on to thank Board, the CEO, staff, Vice-Presidents and LDCs for their efforts. He thanked members for their attendance and formally closed the meeting.